



Wüstenrot Bausparkasse AG is the second largest private home savings and loan association in Germany. The Luxembourg branch was founded in 1978. Around 40,000 people in Luxembourg place their trust in Wüstenrot.

To support the growth of Wüstenrot Bausparkasse AG in Luxembourg, we are looking for a

Real Estate Credit Transactions Manager (m/f/d)

Permanent contract

In your role as a Real Estate Credit Transaction Manager, you will be the hub for credit applications received from our agents. You will work with our intermediaries, appraisers and credit committee to coordinate the file from initial

application to contract signing. As part of the portfolio monitoring, you will then follow up on the files.

Main Responsibilities

- › Coordinating between our sales staff, real estate experts and credit committee
- › Advising external agents on the preparation of credit applications
- › Providing opinions on loan applications
- › Ensuring the administrative follow-up of credit applications
- › Drafting loan agreements
- › Managing existing clients
- › Providing other administrative support to the department
- › Complying with internal procedures and regulations

Desired Profile

- › Professional experience in a similar role
- › Ability to work both as part of a team and independently
- › Analytical and organisational skills
- › Good knowledge of office communication tools (Word, Excel) and Outlook
- › Excellent command of French and German. English and Luxembourgish are desirable.

If you see yourself in this profile, please send **your application with a covering letter** stating your salary expectations by **30 September 2024**, to bewerbung-lu@wuestenrot.de